



**Clerk: Joann Greer**

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**To all members of the Parish Council Facilities Committee**

Dear Councillor,

You are hereby summoned to attend a meeting of Woodhall Spa Parish Council Facilities Committee, which will be held on **Wednesday 7<sup>th</sup> April 2021** commencing at 2.30pm ZOOM. The business to be dealt with at the meeting is listed in the agenda.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/88299868984?pwd=LytvdjRjRkFBMnpVWVQyVTZnN2M0QT09>

Meeting ID: 882 9986 8984  
Passcode: 238794

**PRESS AND PUBLIC WELCOME**

**Signature:** 

**Clerk to the Council**

**Date: 01/04/2021**

**AGENDA**

1. Comments from The Chairman
2. Apologies for absence with reason given
3. Declaration of Members' interests in accordance with the Localism Act 2011  
(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

4. To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)
5. To approve the notes of the Facilities Committee Meeting held on 3<sup>rd</sup> March 2021 as being a true record of the meeting
6. To consider applicant for the assistant clerk.
7. To consider the 3 year service contract applications and award contract
  - a) Grass Cutting Contract
  - b) Village Maintenance Contract
  - c) Planting Contract
8. Review WSPC Project updates: Please see latest table.
9. To set a date for a site survey at Kirkby Lane Cemetery to identify how many graves have sunk due to very wet weather and confirm repair action.
10. To consider the progress for a) & b) and resolve action. To consider requirements for item c).
  - a) Create a plan identifying key areas & issues
  - b) Suggest possible solutions
  - c) Create a community consultation questionnaire for problem areas in conjunction with LCC & ELDC (link with NHDP).
  - d) Create a budget based on consultation response